

Actions Log

Adult Social Care, Health & Housing Overview and Scrutiny Panel From Minutes of Meetings of 5 June and 24 July 2018



Action/Information Request	Response
<p>Action 1 (Carried forwards from 5 June) Item 7. Conversations Approach. Arising from Minute 7 relating to the Conversations Approach, the meeting was advised that the role of the Conversations Approach was to keep residents independent for as long as possible, to reduce attendance at Accident and Emergency. Outcomes would be measured, for example where people were 91 days after immediate care intervention and the results of the audit would be available to the business information team during the next quarter.</p>	<p>On 11 July 2018 Melanie O'Rourke, Head of Adult Community Team advised that the 2017-18 outturn for Adult Social Care Outcome Framework (ASCOF) 2B, the percentage of older people at home 91 days after discharge from hospital into re-ablement/rehabilitation services was 87.0%</p> <p>Rohan Wardena, Transformation Programme Manager advised that reporting to track the new conversations approach was only implemented from April 2018. The data that tracks key performance indicators (KPIs) is currently not available. As soon as the data becomes available it will be provided to the Panel.</p> <p>Action awaiting an update.</p>
<p>ACTION 3 (Carried forwards from 5 June) Item 7. Conversations Approach. Arising from Minute 7 relating to the Conversations Approach, the Chairman requested that a briefing session be organised to refresh Members' knowledge on how to interact with the public on Adult Social Care changes and how to signpost them correctly.</p>	<p>Mira Haynes, Chief Officer: Adult Social Care suggested that this action is synergistic with action 4 and should be included in the Member training being organised by Kirsty Hunt, Governance and Scrutiny Manager.</p> <p>Since the last meeting, Kirsty Hunt, Governance and Scrutiny Manager has been in discussions with officers from Adult Social Care, Health and Housing (ASCH&H) on developing a session for Members to combine elements of the conversations approach and motivational questioning - this is not yet resolved but it is intended to be delivered in Autumn 2018.</p> <p>In the meantime, Rohan Wardena, Transformation Programme Manager provided briefing notes</p>

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	<p>and a presentation which Kirstine Berry, Governance and Scrutiny Co-ordinator circulated to Members and Substitute members of the Panel on 13 July. Members were asked if any additional training requirements identified after reading the briefing notes and PowerPoint presentation, could be fed back to Kirsty Hunt for inclusion in the Member training in the autumn.</p> <p>On 15 August Kirsty Hunt, Governance and Scrutiny Manager, advised that there have been no requests for additional training requirements from Members.</p> <p>Action complete.</p>
<p>ACTION 4 Carried Forward from the Minutes of 27 March 2018 and 5 June Item 92. Conversations approach. It was also suggested that motivational questioning, the technique behind the conversations approach, could be offered to all members as part of the member development programme to support their work with residents.</p>	<p>On 12 July Kirsty Hunt, Governance and Scrutiny Manager advised that she has been in discussions with officers from Adult Social Care, Health and Housing (ASCH&H) on developing a session for Members to combine elements of the conversations approach and motivational questioning - this is not yet resolved but it is intended to be delivered in Autumn 2018.</p> <p>On 15 August Kirsty Hunt, Governance and Scrutiny Manager, advised that there is no update to this action.</p>
<p>ACTION 5 (Carried forwards from 5 June) Item 8. Quarterly Service Report (QSR) During the Director of Public Health's update it was observed that the success of getting people with complex needs out of hospital back into the community setting was costing the Council money but it was clarified that the intermediate care service was funded jointly with the CCG and the local authority. It was stated that the focus should be that hospital was not</p>	<p>On 30 August Lisa McNally, Strategic Director of Public Health advised that she has worked with the Business Information team to update the longer term projections of Older Adult Social Care Demand in Bracknell Forest and produced demand forecasts.</p> <p>On 3 September Kirstine Berry, Governance and Scrutiny Co-ordinator circulated the forecasts via email to Members, Substitute Members, Co-opted members and Colleagues of the Adult Social Care, Health and Housing Overview and Scrutiny Panel.</p> <p>Action complete.</p>

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<p>the right place for residents who were medically fit.</p> <p>Members of the panel requested further forecasting information on demand. Lisa McNally Director of Public Health, confirmed that this was possible using POPPI and housing data to produce a statistical model to show where costs and demand might go to give an idea of trends.</p>	
<p>Action 6 (Carried forwards from 5 June) Item 8. Quarterly Service Report (QSR) Following on from the action point above.....</p> <p>Mira Haynes, Chief Officer Adult Social Care also agreed to share data Adult Social Care are working on.</p>	<p>On 11 July 2018 Melanie O'Rourke, Head of Adult Community Team advised that the Joint Strategic Needs Assessment (JSNA) is the key source of data used by the Adult Social Care team to source demographic and profiling information. As part of the Adult Social Care, Health and Housing (ASCH&H) 2018-19 Transformation Programme, the team will be looking at demand planning and forecasting and are currently validating the data on a case by case basis.</p> <p>Action awaiting an update.</p>
<p>Action 7 (Carried forwards from 5 June) Item 8. Quarterly Service Report (QSR)</p> <p>Work still needed to be done to extend access and points of contact and the Director advised that Local Government Association (LGA) funding had been applied for to provide kiosks in shopping centres and community centres were being considered and a children's health and wellbeing website was currently in development.</p> <p>The director of Public Health agreed the work of Public Health including strategic targets should be included in future drafts of the Council Plan and was interested to know what Members wanted to see</p>	<p>Action awaiting an update.</p>

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delivered.	
<p>Action 9 (Carried forwards from 5 June) Item 10. Development of Overview and Scrutiny Work programme. It was agreed that the current task and finish groups, The Primary Care Patient Experience Task and Finish Group and the Housing Strategy and Supply Task and Finish Group should be included in the next work programme.</p>	<ul style="list-style-type: none"> • Kirstine Berry, Governance and Scrutiny Co-ordinator and the Housing Strategy and Supply Task and Finish group lead Member are working closely to review the group's output and focus objectives. • The Primary Care Patient Experience Task and Finish Group are carrying out face-to-face visits to surgeries to collect best practice data. The next meeting of the group is on 6 Sept to feedback results and collate responses to date.
<p>Action 10 (Carried forwards from 5 June) Item 10. Development of Overview and Scrutiny Work programme. To develop the work programme further at a facilitated workshop which should be organised before the next scheduled meeting of the Panel.</p> <ul style="list-style-type: none"> ○ That the facilitated workshop would consider how to include the Integrated Care System in the work programme. ○ That the facilitated workshop should also consider what development requirements the Panel had. 	<p>Kirstine Berry, Governance and Scrutiny Co-ordinator consulted Members, Substitute Members, Co-opted Members and Colleagues and the facilitated workshop was held on 23 July at 7.30pm.</p> <p>Work is being done to clarify what information can be provided to Members.</p>
<p>Action 11 (from 24 July meeting) Item 12. Minutes and Matters Arising Gill Vickers, Director: Adult Social Care, Health and Housing to investigate the</p>	<p>On 30 August 2018 Gill Vickers, Director: Adult Social Care Health and Housing advised that work is continuing between Human Resources (HR) and Adult Social care (ASC) to ensure accuracy of sickness absence recording on the new iWorks system which has been implemented in Q2.</p>

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<p>cause of the discrepancy between the data in the report and QSR data for sickness absence.</p>	<p>Action complete.</p>
<p>Action 12 (from 24 July meeting) Item 17. Public Conversations – Urgent Care Fiona Slevin-Brown, Director of Strategy and Operations East Berks CCG, to send the link for 'Big Conversations' questionnaire to all Members.</p>	<p>On 3 August 2018, on behalf of Fiona Slevin-Brown, Director of Strategy and Operations East Berks CCG, Kirstine Berry, Governance and Scrutiny Co-ordinator, circulated the link for the 'Big Conversations' online survey to Members, Substitute Members and colleagues of the Panel.</p> <p>Action complete.</p>
<p>Action 13. (from 24 July meeting) Item 18. Introduction to the Sustainability Transformation Partnership move to the Integrated Care System and the Governance Arrangements Members to feedback to Jane Hogg, Integration and Transformation Director: Frimley Health Foundation NHS Trust, how they could provide challenge to the Health and Wellbeing Board Alliance</p> <p>Members to consider how they may help engage the public in this agenda.</p> <p>Members to consider how this fits into the identified priorities for the Panel Work Programme.</p>	<p>On 6 August Jane Hogg, Integration and Transformation Director: Frimley Health Foundation NHS Trust, advised that challenge to the Health and Wellbeing Board Alliance should be fed in through the Chairman of the Bracknell Forest Health and Wellbeing Board, Councillor Dale Birch.</p> <p>On 15 August Kirstine Berry, Governance and Scrutiny Co-ordinator, emailed Members, Substitute members and Co-opted Members of the Adult Social Care, Health and Housing Panel to advise them.</p> <p>Action complete.</p>
<p>Action 14. (from 24 July meeting) Item 20. Healthwatch Bracknell Forest</p>	

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<p>Annual Report 2017-2018 Members to raise awareness amongst residents about the need to opt in to Healthwatch if they wished to continue receiving updates.</p>	<p>Action awaiting an update.</p>
<p>Action 15. (from 24 July meeting) Item 21. Update on the Council's Response to the Homeless Reduction Act Simon Hendey, Chief Officer: Early Help and Communities, to undertake some sensitivity analysis of the impact of changes in homeless demand and effective prevention activity.</p>	<p>On 28 August Ellie Eghtedar, Interim Head of Housing provided the Homeless Reduction Act – Sensitivity Analysis Report for the Panel to note at the 11 September meeting.</p> <p>Action complete.</p>